



1255 East Street, Suite 202 • Redding, CA 96001 • 530-262-6190 • Fax: 530-262-6189  
E-mail: [srta@srta.ca.gov](mailto:srta@srta.ca.gov) • Website: [www.srta.ca.gov](http://www.srta.ca.gov)

---

Sean Tiedgen, AICP, Executive Director

## **Fiscal & Policy Committee Meeting**

**June 15, 2022**

**1255 East Street, Suite 202, SRTA Salmon Room  
9:00 a.m., or as soon thereafter as may be heard**

**SRTA has returned to in-person meetings. If you would like to participate in SRTA Fiscal & Policy meetings virtually, please see below:**

**Using the Zoom client on your computer, tablet, or smartphone: Visit:**

<https://us02web.zoom.us/j/85353636695?pwd=UkoyUHdIRHdZTWVqSk5NNDhCdEpMZz09>

- and if prompted for a passcode, enter: **280510**
- **or telephone:** Dial 1 (888) 788-0099 (toll free) and enter meeting ID: **853 5363 6695**
- if prompted for a passcode, enter: **280510**
- Submit public comments on any agenda item electronically before or during the meeting. Email your comments to [questions@srta.ca.gov](mailto:questions@srta.ca.gov). Emailed comments will be accepted and read into the record throughout the duration of the meeting. If possible, please submit your comments prior to the agenda item being heard to ensure timely consideration. Please limit your written comments to 250 words or less.
- Submit public comments by U.S. Mail to Administrative Associate Amy Lindsey, Shasta Regional Transportation Agency, 1255 East Street, Suite 202, Redding, CA, 96001, to arrive no later than 5:00 P.M. one day prior to the meeting. If you are unable to participate and would like to request an accommodation for accessibility or are having technical problems joining the meeting, please contact Amy Lindsey at (530) 262-6190.

**This meeting is open to the public.**

## AGENDA

- ITEM #1 INTRODUCTION
- ITEM #2 PUBLIC COMMENT PERIOD – This is the time set aside for citizens to address the committee on items or matters not on the agenda within the jurisdiction of the committee. By law, the committee cannot take action on matters not on the agenda but may schedule an item for a future meeting.
- ITEM #3 APPROVE FEBRUARY 14, 2022, FISCAL & POLICY COMMITTEE MEETING ACTION MINUTES
- ITEM #4 COMPENSATION SALARY SURVEY UPDATE
- ITEM #5 DISCUSS UPDATES TO THE SRTA HUMAN RESOURCES POLICY
- ITEM #6 SRTA STAFFING UPDATES
- ITEM #7 DISCUSS FUTURE SRTA BOARD MEETINGS AND MEETING BROWN ACT REQUIREMENTS

### CLOSED SESSION

- ITEM #8 DISCUSS AND SET EXECUTIVE DIRECTOR GOALS

### OPEN SESSION

- ITEM #9 ADJOURN

**If information is needed in another language, or parties with a disability as provided by the American Disabilities Act require special accommodations or aides in order to participate in the public meeting, SRTA should be contacted at least 48 hours prior to the meeting. If needed, please call 530-262-6190.**

**Si se necesita información en otro idioma, o si alguien con una discapacidad según la Ley de Discapacidades de los Estados Unidos requieren adaptaciones especiales o asistentes para participar en la reunión pública, se debe contactar a SRTA al menos 48 horas antes de la reunión. Si se necesita, por favor llame 530-262-6190.**

## ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY  
FISCAL & POLICY COMMITTEE

Monday, February 14, 2022

1:30 p.m., or as soon thereafter as may be heard

1255 East Street, Suite 202, Salmon Room

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Fiscal Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Committee members Moty, Schreder, and Watkins were present.

The following SRTA staff were present: Executive Director Daniel Little, Chief Fiscal Officer Jessica Carlson, Senior Transportation Planner Keith Williams, and Administrative Associate Amy Lindsey.

1. **Call to Order/Introductions**

Board Member Moty called the meeting to order at 1:31 p.m.

2. **Public Comment Period**

No comments were received during the public comment period.

3. **Approve January 11, 2022, Fiscal & Policy Committee Meeting Action Minutes**

By motion made and seconded (Schreder/Watkins), the minutes passed unanimously.

4. **Salary Survey Update**

Executive Director Dan Little is working with Executive Strategic Advisor Diane Eidam to collect data for a salary survey. Mr. Little suggested that the committee meet again in early April to review findings of the survey and make a recommendation to the board. The salary survey will be taken to the full board in April 2022.

This item was for discussion only. No action was taken.

5. **Approval of HR Policy Revisions: Provide Recommendation**

It is recommended that the executive director be authorized to:

1. Hire employees at any step from the agency's compensation plan;
2. Create new class specifications compensated at or below the senior transportation planner level;  
and
3. Make minor, non-substantive updates and corrections.

By motion made and seconded (Watkins/Schreder), the motion passed unanimously.

6. **SRTA and RABA Triennial Performance Audits: Provide Recommendation**

Moore & Associates Director of Special Projects Kathy Chambers presented the Triennial Performance Audit for FY 2019-2021. The committee recommends that the board of directors accept the audit.

This item was for discussion only. No action was taken.

7. There being no further business, board member Moty adjourned the meeting at 2:25 p.m.

Respectfully submitted,

---

Sean Tiedgen, AICP, Executive Director  
ST/acl