

APPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY FISCAL COMMITTEE

Monday, November 22, 2021
1:00 p.m., or as soon thereafter as may be heard
1255 East Street, Suite 202, Salmon Room

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Fiscal Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Committee members Moty, Schreder, and Watkins were present.

The following SRTA staff were present: Executive Director Daniel Little and Administrative Associate Amy Lindsey.

1. **Call to Order/Introductions**

Board Member Moty called the meeting to order at 2:35 p.m.

2. **Public Comment Period**

No comments were received during the public comment period.

3. **Approve February 9, 2021, Fiscal Committee Meeting Action Minutes**

By motion made and seconded (Watkins/Schreder), the minutes passed unanimously.

4. **Changes to SRTA Bylaws and Consolidation of Fiscal and Human Resources Committees (Provide Recommendations to the Board)**

Executive Director Dan Little discussed changing the SRTA Bylaws to reflect the removal of a RABA representative and appointing two city of Redding representatives to make up the seven member SRTA board of directors.

Executive Director Dan Little discussed combining the Fiscal and Human Resources Committee into one committee called Fiscal and Policy Committee.

By motion made and seconded (Schreder/Watkins), changes to the SRTA Bylaws removing the RABA representative and creating one committee called the Fiscal and Policy Committee passed unanimously.

5. **Board Meeting Format for Virtual Component and Video Archive of Meeting (Provide Direction to Staff)**

Executive Director Dan Little discussed the need to keep the virtual component to the SRTA board of directors meetings. Mr. Little recommended hosting the December and future board meetings (until further notice) in the SRTA Salmon Room for board members but suggested SRTA staff, partner agencies, and the public attend virtually to maintain recommended capacity and social distancing requirements.

The Fiscal committee unanimously agreed to Mr. Little's recommendation. No formal motion was made.

6. **SRTA Financial Support to Local Agencies to Participate in SRTA Grant Projects (Provide Recommendation to the Board)**

Executive Director Dan Little discussed with the committee about providing funds to local agencies that do not have the staff to fully participate in SRTA grant projects. The committee discussed several options.

The committee recommends further discussions with member agencies and options such as hiring either a separate consultant or hire a consultant as part of the RFP process to work closely with the partner agencies to assist with SRTA grant projects.

No formal motion was made.

7. **Matching Funds for Interstate 5 Grants (Provide Direction to Staff)**

Executive Director Dan Little discussed the need for partner agencies to allocate match funds for the regional I-5 grant project. As an alternative solution, Mr. Little discussed the possibility of using SRTA funds as match on behalf of all jurisdictions. The committee supports the regional approach and suggests further discussion.

This item was for discussion only. No action was taken.

8. There being no further business, board member Moty adjourned the meeting at 3:12 p.m.

Respectfully submitted,



Daniel S. Little, AICP, Executive Director
DSL/acl